



INVITATION TO BID for UNSERVICEABLE ITEMS UNDER THE ASPIRE GRANT

The Institute of Human Virology Nigeria (IHVN) is seeking bidders for Unserviceable Items under the ASPIRE Grant.

Bid Opening Date: October 26th, 2026

Bid Closing Date: November 5th, 2026

Bid Application Details

1. **Condition of Items:** All items are offered for sale on an “as-is” basis, without any warranty or liability on the part of the Institute.
2. **Bid Submission:** Interested bidders are required to submit sealed bids to the Procurement Unit, clearly indicating the description, quantity, and bid price of each item.

The Procurement Unit,

Institute of Human Virology, Nigeria

Plot 62, Emeritus Umaru Shehu Avenue,

Cadastral Zone COO, Jabi

Abuja

3. **Bid Envelope:** All bid envelopes must be boldly marked “**UNSERVICEABLE ITEMS.**”
4. **Bid Period:** The bidding period shall be ten (10) working days from the date of publication.
5. **Bid Opening:** At the close of the bidding period, all bids shall be opened by a representative of the Procurement Unit, in the presence of representatives from the Administration and Compliance Units.
6. **Bid Evaluation and Award:** Items shall be awarded to the highest bidders. However, IHVN staff shall be given priority where an internal staff member’s bid

matches the highest bid submitted by an external bidder. Successful bidders will be notified by the Administration Unit.

7. **Payment:** Successful bidders must make payment into the designated account within 48 hours of notification. Failure to meet this deadline will result in the item being offered to the next highest bidder.
8. **Item Locations:** The items are located at various offices and project locations, as indicated in the attached list.
9. **Collection of Items:** Successful bidders shall be responsible for collecting their purchased items from the respective locations where the items are situated.